

Event Space & Equipment Rental

All rooms require a \$250 set-up fee., which includes one initial setup. Any additional changes, or setup modifications will incur a \$250 per change or room request. All event space rental must be accompanied by a written agreement securing guest counts and full payment 14 days prior to event.

Event Space	Size	Capacities		Pricing	
		Banquet (Seated)	Reception (standing)	May - Sept / Oct - Apr	
Quarter Deck	3,000 sf	200 ppl	225 ppl	\$3,000.00	\$1,500.00
Quarter Deck A	1,500 sf	110 ppl	120 ppl	\$1,500.00	\$750.00
Quarter Deck B	800 sf	70 ppl	80 ppl	\$1,500.00	\$750.00
Board Room	250 sf	14ppl	-	\$300.00	\$200.00
Admirals Quarters	950 sf	12 ppl	30 ppl	\$900.00	\$450.00
Captains Quarters	800 sf	30 ppl	50 ppl	\$1,000.00	\$500.00

Tables

Round 5 'diameter (30)	Included with room rental
Rectangles 2' x 8' (33)	Included with room rental
Rectangles 3' X 8' (8)	Included with room rental

Liners • Tableclothes

Custom Color Cloths	\$10.00 each
Custom Color Napkins	\$2.00 each
White Linen:	Included with F & B
Black Napkin	Included with F&B
Chair Covers	Custom Pricing

Audio

Teleconference Phone	\$30.00
Wireless Microphone (6)	\$15.00 ea.

Projectors

Digital Projector	\$40.00
Portable Screen	\$25.00
Large Fixed Screen	No Charge

Presentation Aids

Flip Chart Pad	\$25.00
White Board	\$15.00
Markers	\$5.00
Dry Erase Markers	\$10.00
Pens/ Pencils	\$10.00
Podium	\$10.00
Easel	\$10.00